

BCMS Policy

1. Introduction

Hankook Tire Hungary Plant is committed to ensure internal processes that all activities related to key products can be continued in spite of any significant incidents.

The commitment is achieved through establishing appropriate Business Continuity Management System in the Hungary Plant.

Business Continuity Management System ('BCMS') is a framework to prepare for, mitigate, respond to and cope with a variety of disruptive events.

The BCMS in the Hungary Plant provides a strategic framework to develop, implement and manage a robust to effectively protect the business operations through times of crisis.

2. Objectives

The objectives of this policy are to:

- Improve resilience capacity of the organization to ensure continuity of critical business processes in order to deliver the key products to customers within acceptable time;
- Identify and prioritize the types of risk that could cause a major disruption to Hungary Plant's critical business functions and resources.
- Implement BC strategies and plans across all critical business processes and regularly review to ensure performance and reflect operational needs of BCMS Group.

3. Scope

The scope of this policy includes all significant aspects of business operations in the team unit related to P.OE & OE Tires production.

4. Integration of Policies/Procedures

The key management policies and procedures within the framework are formulated in line with the listed below;

- BCMS Policy
- Risk Management Policy
- Incident Response Procedure
- Environmental Policy
- Quality Policy
- Occupational Health and Safety Policy

5. Framework of Business Continuity Management

The Hungary Plant BCMS is based on ISO22301:2012 to establish, implement and manage the robust and effective BCMS as the key mechanism to:

- Organize the BCMS Operation Group and assign role and responsibility that adequately address planning, processes, training and continuous improvement to manage the critical disruptions.
- Determine the BC strategies by transforming internal circumstances and requirements from the interested parties.
- Evaluate Business Impact Analysis (BIA), Risk Assessment (RA), Exercise, and Testing and review results of the performance on an annual basis (or sooner if significant change is required due to circumstances) for continual improvement.
- Update the BCMS regularly, based on changing business needs, management review, annual audit result, and PDCA (Plan-Do-Check-Act) cycle.

6. Roles and Responsibilities

The approval and effective implementation of this policy is represented by Executive Managing Director, with accountability delegated to the Head of Business Operations with the support of the BCMS Committee Leader.

The BCMS Committee is made up of employees with appropriate responsibilities for maintaining and managing the key areas of the Management System, and has the collective responsibility for operational objectives in line with this policy and reviewing performance against these objectives and other business continuity related trends to identify improvement opportunities.

The BCMS Committee is also responsible for communication and awareness of the processes within the organization and informing interested parties, as well as identifying escalation changes to the outsourcing business management team.

7. Review and Approve the Policy

The policy shall be reviewed annually and/or when there is a significant change in the overall structure of the BCMS and shall be made available to all interested parties upon request. All relevant personnel are expected to adhere to the policy and to follow it consistently.

BCMS Committee will assess the preparedness of all critical business functions and report at least annually on the Management Board.

Rácalmás, July 18, 2017.



Hwang, Seong Hak
Hankook Tire Hungary Plant
Managing Director